

# AUCTION DONOR FORM



**SETON YOUTH SERVICES**  
 101 N. Lynnhaven Road,  
 Ste. 101  
 Virginia Beach, VA 23452  
 757.963.5795 Office  
 757.963-5852 Fax  
 757.498. HELP  
 (24-Hour Hotline)  
[www.setonyouthservices.org](http://www.setonyouthservices.org)

**CONTACT**  
 Michelle Broady  
 757.963.5795 Ext. 103  
[mbroady@setonyouthservices.org](mailto:mbroady@setonyouthservices.org)

**TAX INFORMATION**  
 Seton Youth Services is a  
 Non-Profit 501 (c)(3) Tax  
 Organization  
 Tax ID: 54-1250483

A copy of this form will be mailed to you and will serve as your receipt for non-cash donation of the item(s) and or services listed. The dollar amount deductible as a charitable donation for federal income tax purposes is limited to the excess of the value of the donation over the fair market value of goods and services provided in consideration of the gift(s) listed.

**FOR OFFICE USE ONLY**  
 Item# \_\_\_\_\_ Package# \_\_\_\_\_  
 Item# \_\_\_\_\_ Package# \_\_\_\_\_  
*Thank you for your generous support!*

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

**CONTACT PERSON (if different from above)**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

**DONATION INFORMATION (donor's declared estimated value)**

Item Name \_\_\_\_\_

Description \_\_\_\_\_

\_\_\_\_\_ Value \$ \_\_\_\_\_

Restrictions, Conditions, Time Sensitive, etc:  
 \_\_\_\_\_  
 \_\_\_\_\_

**DELIVERY/PICK-UP INFORMATION (please indicate all that is applicable)**

- Item Accompanying this Donor Form
- Item to be Picked Up by Seton
- Item to be Shipped or Delivered by Donor
- Returnable Display(s) Included
- Non-returnable Display(s) Included
- Gift Certificate to be Produced/Printed by Seton
- \_\_\_\_\_ Total Number of Items with this Form

Signature of Donor \_\_\_\_\_

Signature of Committee Member \_\_\_\_\_ Date Secured \_\_\_\_\_